

**Cerro Gordo, Hancock, and Worth County Empowerment Area
Board of Directors Meeting**

**Location:
AEA 267, Liberty Room**

**April 20, 2010
1:00 p.m. to 2:30 p.m.**

AGENDA

Time	Action =A, Information =I		Topic	Presenter
1:00 PM	A	I	Call to Order	B.Amosson
1:01 PM	A	II	Order of Business 1. Consent Agenda <ul style="list-style-type: none"> • Approval March 16, 2010 Minutes • Approval of Agenda – April 20, 2010 	B.Amosson
1:06 PM	I	III	Financials 1. 2010 -Revenue and Expenditures	B.Amosson
1:15 PM	I	IV	Local Empowerment Board Programs 1. 2010 Preschool Scholarship Program 2. ARRA-Infant Child Care	C. Williams
1:20 PM	A A A A A A A A I I A	V	New Business 1. Housing Agent and Coordinator Contract 2010 Exec. Recommendations 2. Winnebago County Merger 3. 2011 RFP Release and Schedule 4. 2010 Creative Curriculum Training for Childcare Providers 5. 2010-2011 Preschool Funds for Creative Curriculum Improvements 6. Family Connections-Extra Funds 7. Lead Free Kids Amendment 8. 2011 Preschool Scholarship Program 9. Childcare Provider Awards Lunch and Training 10. 2011 Legislative Update 11. Board Member Update	C. Williams
2:20 PM	I	VI	Public Input and Announcements	All
2:30 PM	A	VII	Adjourn	All

Next Meeting: May 25th from 1:00 – 2:30 Location TBD

Vision: Working Together So Every Child is Happy, Healthy and Ready to Learn.

**Empowerment Board of Cerro Gordo, Hancock and Worth Counties
Minutes of March 16, 2010**

Members Present: Bob Amosson, Mary Greiman, Laura Cerny, Susan Schlitter, Gary Van Hemert, Sis Greiman, Kristie Parks.

Members Absent: Ron Osterholm, Jeff Creger, Linda Prestholt, Mary Ingham.

Visitors: Laurie Westcott, Mollie Stockberger, Diane Casto, Sally Pressly, Margie Jensen, Wendy Taylor, Peggy Funk, Carol Peterson, Larry Hill, Karen Smith, Ann Plague, Nancy Dunn

Coordinator: Cody Williams.

- A. Call to Order:** The meeting was called to order by Bob Amosson at 1:00 P.M. It was determined that a quorum was present.
- B. Order of Business:**
 - 1. Approval of Consent Agenda:** Susan Schlitter made a motion to approve the March 16, 2010 consent agenda, seconded by Laura Cerny, motion carried.
- C. Financials**
- D. Revenue and Expenditures-Review**
 - 1. The Financial Report** was reviewed, should not have too much carry-over.
- E. Local Empowerment Board Programs**
 - 1. Preschool Scholarship Program:** Reviewed current status of program, only small amount of funds left.
 - 2. ARRA-Infant Child Care:** Program status was reviewed.
- F. New Business:**
 - 1. Legislative Update:** Update sheet was reviewed with the board and current status of enrolled bills. Allocations are yet to be finalized and voted.
 - 2. Merger Option with Winnebago:** Introductions of Winnebago Emp. Board president and coordinator Carol Peterson, was made. Larry Hill spoke about the process that Winnebago is using to seek out a merger partner. Cody Explained timeline and process.
 - 3. 2011 RFP Plan for programs:** Cody reviewed with the board current options to formally release the RFP for the 2011 year. Mary Greiman made the motion to Release the RFP after the next board meeting with timeline discussed, and with a shortened version available to speed the process, seconded by Kristi Parks, motion carried.
 - 4. Housing Coordinator Contract and Plan for 2011:** Cody explained that the housing and coordinator contract is ending after a 2 year contract on June 30th. A motion was made by Laura Cerny for executive committee to meet with the Cerro Gordo County Public Health administration to discuss a continuation contract to be brought to the board for final approval, seconded by Sis Greiman, motion carried.
 - 5. 2010 Funds to be Allocated:** Board asked Cody to look into using the estimated \$30,000 of funds left to be allocated into providing continued Creative Curriculum training for childcare providers and preschools.
 - 6. Board Member Update:** Reminded members of the current open positions. Business, Volunteer, Consumer.
- G. Public Input and Announcements:**
 1. Ann Plague shared about a QRS forum with providers was done, and information is being compiled. April 11th the week of the young child.
 2. Molly Stockberger; talked about Family Fun Fair.
 3. Karen Smith, Reviewed program status.
 4. Sally Presely; reviewed current status of Drama program.
 5. Peggy Funk; Reviewed recent Day on the Hill.
 6. Diane Casto, reviewed program status.
- H. Adjourn:** Sis Grieman made a motion to adjourn the meeting and seconded by Gary Van Hemert, The meeting was adjourned at 02:20 PM.

Respectfully submitted,
Cody Williams, Coordinator

09-10 Early Childhood Funding Revenues and Expenditures

Fund 012

	2009-2010 Amount Received	2008-2009 Carry Over	2009-2010 Projected Total Revenue	Mar-10	Apr-10	Total Expenses	Total Remaining	Percent Expelled
Quality Imporvment Support Incentive								
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Home or Center Child Care Nurse Consultants								
Child Care Nurse Consultan	\$ 40,356.95	\$ 2,491.35	\$ 42,848.30	\$ 2,716.60	\$ 2,747.61	\$ 28,545.11	\$ 14,303.19	66.62%
Subtotal	\$ 40,356.95	\$ 2,491.35	\$ 42,848.30	\$ 2,716.60	\$ 2,747.61	\$ 28,545.11	\$ 14,303.19	66.62%
Provider Training/Professional Development/Materials								
CCR&R Training, Quality Improvement, Public Education	\$ 32,877.00	\$ -	\$ 32,877.00	\$ 2,292.00	\$ -	\$ 21,298.00	\$ 11,579.00	64.78%
Subtotal	\$ 32,877.00	\$ -	\$ 32,877.00	\$ 2,292.00	\$ -	\$ 21,298.00	\$ 11,579.00	64.78%
Other Services								
CCR&R QRS Support Specialist	\$ 35,675.00	\$ -	\$ 35,675.00	\$ 2,404.00	\$ -	\$ 19,971.00	\$ 15,704.00	55.98%
Subtotal	\$ 35,675.00	\$ -	\$ 35,675.00	\$ 2,404.00	\$ -	\$ 19,971.00	\$ 15,704.00	55.98%
Administration								
Fiscal Agent Fees	\$ 2,426.60	\$ -	\$ 2,426.60	\$ -	\$ -	\$ -	\$ 2,426.60	0.00%
Liability Insurance	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	100.00%
Board Expenses	\$ 1,175.45	\$ 210.64	\$ 1,386.09	\$ 60.32	\$ 47.37	\$ 433.71	\$ 952.38	31.29%
Coordinator Support	\$ 1,830.00	\$ -	\$ 1,830.00	\$ 233.86	\$ -	\$ 2,250.70	\$ (420.70)	122.99%
Subtotal	\$ 5,732.05	\$ 210.64	\$ 5,942.69	\$ 294.18	\$ 47.37	\$ 2,984.41	\$ 2,958.28	50.22%
Interest	\$ 20.67	\$ -	\$ 20.67	\$ -	\$ -	\$ -	\$ 20.67	0.00%
SUBTOTAL	\$ 114,661.67	\$ 2,701.99	\$ 117,363.66	\$ 7,706.78	\$ 2,794.98	\$ 72,798.52	\$ 44,544.47	62.03%
	\$ 114,641.00							

Carry Forward		\$ 2,105.38
Revenue 07/01/2009 to 06/30/2010		\$ 88,124.17
Expenses To Date		\$ 72,798.52
Fund 12 Balance		\$ 17,431.03
Percent of Funds Left to be Spent		38%
Percent of Carry-Forward Rule		No Rule

09-10 School Ready Funding Revenues and Expenditures Fund 013

	2009-2010	2008-2009	2009-2010	Mar-10	Apr-10	Total	Total Remaining	Percent
	Amount		Projected Total					
	Received	Carry Over	Revenue					
Family Support and Parent Education Services for Children 0-5								
Family Connections	\$ 212,000.00	\$ -	\$ 212,000.00	\$ 16,089.61	\$ 14,428.79	\$ 132,402.94	\$ 79,597.06	62.45%
Parent Education Program	\$ 52,646.78	\$ 33,699.22	\$ 86,346.00	\$ 5,334.90	\$ 8,726.81	\$ 35,865.01	\$ 50,480.99	41.54%
Preschoolers and Parents	\$ 34,315.00	\$ 14,719.80	\$ 49,034.80	\$ 3,042.82	\$ 4,603.16	\$ 25,140.15	\$ 23,894.65	51.27%
TBD	\$ 434.22	\$ -	\$ 434.22	\$ -	\$ -	\$ -	\$ 434.22	0.00%
Subtotal	\$ 299,396.00	\$ 48,419.02	\$ 347,815.02	\$ 24,467.33	\$ 27,758.76	\$ 193,408.10	\$ 154,406.92	55.61%
	\$ 299,396.00	\$ 48,419.02						
Preschool Programming Support for Low Income Families								
Preschool Scholarships	\$ 100,000.00	\$ 8,034.75	\$ 108,034.75	\$ 14,207.30	\$ 2,225.00	\$ 70,144.95	\$ 37,889.80	64.93%
Head Start/4-yr Preschool Transportation	\$ 83,772.00	\$ 8,228.00	\$ 92,000.00	\$ 16,195.51	\$ 17,206.41	\$ 77,989.35	\$ 14,010.65	84.77%
Oral Health Projec	\$ 8,029.00	\$ -	\$ 8,029.00	\$ -	\$ 3,171.13	\$ 5,256.46	\$ 2,772.54	65.47%
Subtotal	\$ 191,801.00	\$ 16,262.75	\$ 208,063.75	\$ 30,402.81	\$ 22,602.54	\$ 153,390.76	\$ 54,672.99	73.72%
	\$ 172,621.00	\$ 16,262.75						
Quality Improvement Funds								
Collaboration-Quality Improvements: Coordination	\$ 36,600.00	\$ -	\$ 36,600.00	\$ 2,748.83	\$ -	\$ 26,456.12	\$ 10,143.88	72.28%
Resources for Health & Safety Quality Improvements	\$ 531.37	\$ 2,917.33	\$ 3,448.70	\$ -	\$ -	\$ -	\$ 3,448.70	0.00%
TBD	\$ 3,568.63	\$ -	\$ 3,568.63	\$ -	\$ -	\$ -	\$ 3,568.63	0.00%
Subtotal	\$ 40,700.00	\$ 2,917.33	\$ 43,617.33	\$ 2,748.83	\$ -	\$ 26,456.12	\$ 17,161.21	60.66%
	\$ 40,700.00	\$ 2,917.33						
Miscellaneous Grants								
Preschool Scholarship Coordination	\$ 15,250.00	\$ 1,000.00	\$ 16,250.00	\$ 1,145.35	\$ -	\$ 11,179.00	\$ 5,071.00	68.79%
Lead Free Kids	\$ 22,118.01	\$ 28,220.99	\$ 50,339.00	\$ 8,323.34	\$ 7,211.00	\$ 36,743.95	\$ 13,595.05	72.99%
ABCD Drama	\$ 16,683.00	\$ -	\$ 16,683.00	\$ 1,343.80	\$ 1,376.17	\$ 12,244.58	\$ 4,438.42	73.40%
TBD	\$ 24,555.99	\$ -	\$ 24,555.99	\$ -	\$ -	\$ -	\$ 24,555.99	0.00%
Interest	\$ 185.83	\$ -	\$ 185.83	\$ -	\$ -	\$ -	\$ 185.83	0.00%
Subtotal	\$ 78,792.83	\$ 29,220.99	\$ 108,013.82	\$ 10,812.49	\$ 8,587.17	\$ 60,167.53	\$ 47,846.29	55.70%
	\$ 97,787.00	\$ 29,220.99						
Administration								
Fiscal Agent Fees	\$ 5,930.00	\$ 793.40	\$ 6,723.40	\$ -	\$ -	\$ -	\$ 6,723.40	0.00%
Liability Insurance	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -	\$ -	\$ 1,173.00	\$ 27.00	97.75%
Board Expenses	\$ 4,422.00	\$ 1,511.69	\$ 5,933.69	\$ 240.28	\$ 188.50	\$ 1,728.75	\$ 4,204.94	29.13%
Coordinator Suppor	\$ 7,320.00	\$ -	\$ 7,320.00	\$ 549.77	\$ -	\$ 5,735.82	\$ 1,584.18	78.36%
Subtotal	\$ 18,872.00	\$ 2,305.09	\$ 21,177.09	\$ 790.05	\$ 188.50	\$ 8,637.57	\$ 12,539.52	40.79%
	\$ 18,872.00	\$ 2,035.09						
SUBTOTAL	\$ 629,561.83	\$ 99,125.18	\$ 728,687.01	\$ 69,221.50	\$ 59,136.97	\$ 442,060.09	\$ 286,626.92	60.67%
	\$ 629,376.00	\$ 98,855.18						
Carry Forward			\$ 99,125.18					
Revenue 07/01/2009 to 06/30/2010			\$ 488,700.33					
Expenses To Date			\$ 442,060.09					
Fund 13 Balance			\$ 145,765.42					
Percent of Funds Left to be Spent			39%					
Percent of Carry-Forward Rule		\$ 125,875.20	20%					

Preschool Scholarship & ARRA Infant Care Report March 2010-April 2010

Preschool Scholarship 2009-2010

We have received in the office as of 04/13/2010 169 applications or requests for applications. As of 04/13/2010 we have 129 children approved for services. An additional 5 children had services, but no longer need the scholarship. We have denied 11 scholarships this year. With a total of \$107,454.75 allocated to these scholarships. Our budget for the 2009-2010 year is \$108,034.75 and have \$580.00 left to allocate to families. We have paid out to providers \$69,584.95.

County Age of Child	Number of Scholarships	Total Funding Amount
<i>Cerro Gordo</i>		
3	45	\$34,250.00
4	45	\$42,245.75
5	5	\$5,130.00
Total	95	\$81,625.75
<i>Hancock</i>		
3	12	\$5,745.00
4	13	\$8,290.00
5	1	\$300.00
Total	26	\$14,335.00
<i>Worth</i>		
3	7	\$5,713.00
4	1	\$1,143.00
Total	8	\$6,856.00
<i>Totals For 3 Counties</i>		
3	65	\$45,708.00
4	59	\$51,678.75
5	6	\$5,430.00
Program Total	129	\$107,674.75

ARRA Infant & Toddler Care

We have received in the office as of 04/13/2010 6 applications. As of 04/13/2010 we have 1 child approved for services. We have denied 2, not fitting into guidelines. 3 are waiting on further information to process applications. With a total of \$2,832.00 allocated. Our budget for the services is \$46,089.25, \$2,425.75 for admin, with total budget of \$48,515.00. We have \$43,257.25 left to allocate to families. We have paid out to providers \$101.10.

